

**FN/5/2022-KPMG-NMCG**

Govt. of India  
Ministry of Jal Shakti  
Department of Water Resources, River Development & Ganga Rejuvenation  
National Mission for Clean Ganga

Dated: 24.08.2023

To

Project Directors of SMCG of Uttarakhand, Uttar Pradesh, Bihar, Jharkhand and West Bengal.

**Subject: Submission of Quarterly Expenditure Plan by SMCGs**

NMCG allocates assignment limits to the SMCGs after appraisal of the Quarterly Expenditure Plan (QEP). In order to facilitate quick appraisal, a format has been devised for submission of QEPs by the SMCGs (attached).

2. The format is also available on the website of NMCG (<https://nmcg.nic.in>) under the tab "Division" → Finance section → Communication to SMCGs.

3. SMCGs are also advised to include all their fund requirements for a particular quarter in the QEP. Submission of multiple fund requests during a quarter should be avoided unless absolutely necessary.

Yours faithfully,



(Bhaskar Dasgupta)  
Executive Director (Finance)

**Copy for information to**

1. Executive Director (Project), NMCG
2. Executive Director (Technical), NMCG
3. Director (SMD), NMCG
4. DS, NMCG
5. PS to DG, NMCG

### Format for submission of Quarterly Expenditure Plan by SMCGs

Sl. No.	Project Name	Awarded Cost (Rs. in lakh)				Expenditure till quarter ending ____ (Rs. in lakh)				Fund Demand for the quarter ____ (Rs. in lakh)						
		Capex GST	incl GST	Opex GST	incl GST	Centage incl GST	Total GST	incl GST	Opex GST	incl GST	Centage incl GST	Total GST	incl GST	Opex GST	incl GST	Centage incl GST
1	2	3	4	5	6=3+4+5	7	8	9	10=7+8+9	11	12	13	14=11+12+13			

A. EAP																
1																
2																
3																
n																
<b>Sub Total (Project EAP)</b>																

B. Non-EAP																
1																
2																
3																
n																
<b>Sub Total (Project Non-EAP)</b>																

**C = A+B Total Project (EAP + Non-EAP)**

D. Administration & Media Expenses				
Sl. No.	Activity	Other		Fund Demand (Rs. in Lakh)
		EAP	Non-EAP	
1	Salaries			
2	Other Admin. Expenses			
3	DGs/DPOs			
4	Media & Comm. Outreach			
n				
<b>Sub Total (Admn. &amp; Media Expenses)</b>				

**Grand Total = C+D**

**Note:-** If a project is implemented on sharing basis, the expenditure purposes from State share may also be indicated