



DO No. FN-18011/1/2022/ ED (F)/NMCG

October, 10, 2022

Dear Sir/Madam,

At present, the quarterly Utilization Certificates submitted by State Missions for Clean Ganga (SMCGs) certify only the total amount spent out of the Grants-in-aid received from the NMCG. However, the General Financial Rules (GFR 2017) stipulate that Utilization Certificate should also capture outcomes achieved through utilization of funds. Besides, from the Consolidated Certificate, it is not possible to track project-wise expenditure by SMCGs.

2. This issue was also discussed during the Audit Review Committee/ Budget Review Committee meeting held on 12<sup>th</sup> July, 2022 and it was decided that the Utilization Certificate henceforth will also reflect project-wise utilization and outcomes achieved.

3. A format has been devised to enable the NMCG to report project/activity-wise expenditure along with the outcome (enclosed). This format may be annexed to the Utilization Certificates furnished by SMCGs in GFR 12-A. The new system of reporting will be effective from the 2<sup>nd</sup> quarter of FY 2022-23.

With regards,

Yours sincerely,

(Bhaskar Dasgupta)

Encl: As above

To  
Project Directors of SMCG Uttarakhand, Uttar Pradesh, Bihar, Jharkhand and West Bengal.

**Copy for information :**

- PS to DG, NMCG/ ED (Admn)/ ED (Technical) / ED (Projects)
- Director (Finance) / Finance Heads of SMCGs of Uttarakhand, Uttar Pradesh, Bihar, Jharkhand and West Bengal.

Project-wise expenditure and physical progress to be attached by SMC GS with Utilization Certificate in Form GFR 12 A

**1. Projects under Construction**

Sl. No.	Project	Expenditure incurred (Rs. in crore)	Outcome/ Physical & financial progress
			(i) Physical progress (see Note below) (ii) Financial progress (see Note below) (iii) Total expenditure for the project till date (iv) Expected date of Project Commissioning/ completion (v) Outcome achieved (in brief)
<b>Total Expenses</b>			

**Note:** If 50 percent of a Project has been completed and 45 percent of capex has been expended, then physical progress would be 50 percent and financial progress would be 45 percent. A separate project-wise statement indicating outcomes achieved may be attached, if required.

**2. Projects under O&M**

Sl. No.	Project	Expenditure incurred (Rs. in crore)	Details
			(i) O&M start date (ii) O&M close date (iii) Break-up of O&M Cost
<b>Total Expenses</b>			

**3. Administrative/ Miscellaneous expenses**

<b>Head/ Activities</b>	<b>Expenditure incurred (Rs. in lakh)</b>	<b>Details</b>
Salaries/monthly remuneration		No. of staff with pay-scale (a statement may be attached, if required)
Accommodation		Rent per month
Vehicles		Allotment of vehicles to consultants/officers & usages of vehicles
TA/DA		Monthly TA/DA to officials/ consultants of SPMG ( a statement may be attached, if required)
Stores (Procurement)		
Any advance given to consultants/officials & its final settlement		
Communication/ outreach activities		(i) Brief description of events/ activities undertaken (ii) Deliverables/ Anticipated benefits
Any other expenses (to be specified)		
<b>Total Expenses</b>		

(Rs. in crore)

<b>Grand total of Expenditure incurred (1+2+3)</b>	
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(To be signed by the Chief Finance Officer and Head of the Organization, as specified on Form GFR 12-A)